



# City of Enterprise

Department of Engineering Services & Public Works  
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## PERMIT REQUIREMENTS

**Effective March 4, 2014, The City of Enterprise, City Council adopted the International Building Code, 2009 Edition, the International Residential Code, 2009 Edition, and the 2008 NEC (National Electrical Code), City Ordinances 02-18-14 through 02-18-14-G, as our standard codes.**

### General Information

- Residential plan review period is 24 - 72 hours.
- Commercial plan review period is 10 - 12 business days.
- Permit fees are \$2.25 for the first \$1,000 of cost, \$1.25 for each additional \$1,000 in cost.
- Inspection fees vary.
- Once the application is approved and fees are received, the applicant is issued a permit card which should be placed in an area easily visible to inspectors.
- In addition to obtaining a permit, inspections are required. It is the responsibility of the permit holder to contact the office in a timely manner to schedule inspections.

### Residential Repairs or Remodels

- Inspection fee is \$5.00.
- A permit is not required for cosmetic work, such as siding, gutters, painting, flooring, patching dry wall, finish trim, etc. (If you have questions about what is required, please call the office.)
- If the applicant is the homeowner wanting to repair or remodel their own home, proof of home ownership (copy of mortgage statement or deed) must be provided along with the cost of construction and details of the work.
- If the applicant is as a contractor, a City business license and a copy of the signed contract with the homeowner showing the cost and details of the work must be provided.

### Swimming Pools, Accessory Structures, & Fences

- Inspection fee is \$5.00.
- Complete an application for an accessory structure, roof, fence, or pool including a drawing showing details of the work and cost. (Applications are available on our website.)
- Once the application is submitted, a building inspector will come out to assess the proposed location of the accessory structure, fence or pool to determine whether or not it meets the requirements of the Enterprise Zoning Ordinance.

## New Residential

Homebuilder – must provide proof of license with the State of Alabama and the City of Enterprise.

Property Owner – must provide proof of ownership and sign a Home Builders Exemption form.

- Inspection fee is \$12.50.
- Submit a copy of the house plans with cost, showing the address, lot and block number (if applicable), lot layout with size, dimensions, set-backs, and the home's heated and cooled square footage.
- Applicants shall provide names and contact information for the electrical, plumbing, and HVAC subcontractors.
  - Subcontractors must provide proof of license to work in the City of Enterprise.
  - Engineering shall be notified if subcontractors change during the course of the job.

## Commercial Repairs or Remodel (non-residential construction)

- Inspection fee is \$7.50.
- The applicant is required to provide (2) hard copy sets of plans and (1) digital copy that have been stamped by the Architect/Engineer with the correct codes listed.
- Plans will be returned to the Architect/Engineer with comments, questions, or concerns from the building department and the Fire Chief.
  - Applicant may be required to provide a life safety plan.

## New Commercial

- Inspection fees:
  - Electrical \$15.00.
  - Plumbing \$15.00.
  - Mechanical \$15.00.
  - Sewer \$5.00.
  - Water inspection fees vary based on size and are set by the Water Department.
  - Apartments and hotels have a \$6.25 per room inspection fee.
- Prior to permitting a new commercial project, the applicant shall obtain site plan approval from the Planning Commission.
- Once the site plan is approved, the applicant shall submit stamped building plans from an Architect/Engineer.
  - The applicant is required to provide (4) hard copy sets and (1) digital copy that have been stamped by the Architect/Engineer with the correct codes listed.
- Plans will be returned to the Architect/Engineer with comments, questions, or concerns from the building department, Fire Chief, Water Department, and Public Works.
- Applicant shall provide a copy of the executed contract/agreement with a copy of their license to work in the City of Enterprise.
- Applicants shall provide names and contact information for the electrical, plumbing, and HVAC subcontractors.
  - Subcontractors must provide proof of license to work in the City of Enterprise.
  - Engineering submits a copy of the Subcontractor List to the Revenue Department for licensing verification.
  - Engineering shall be notified if subcontractors change during the course of the job.