

# Parent Orientation Packet

## Adventure Camp 2021



### **Mission Statement:**

**“To provide the best indoor and outdoor atmosphere for children to learn valuable skills and make new friends through programs that are encouraging, educational, and fun.”**

### **Adventure Camp Overview:**

Adventure Camp is a summer camp for all children ages 6–11. Our staff endeavors to provide a variety of planned and supervised activities appropriate for each age group. Some of our daily activities will include arts and crafts, supervised play, creative dance, gym play, sports demonstrations, and special guest speakers.

### **Adventure Camp- What to Wear & Bring:**

Campers are expected to wear tennis shoes every day. This is a safety precaution as many activities will involve physical activity outdoors.

Campers will have outdoor time every day and should wear clothes that will keep them cool (short-sleeved shirts, shorts, etc.). Campers will be doing crafts that involve paint and dye, so please have your camper wear clothes that can get dirty.

Campers will need to bring sunscreen and a reusable water bottle to camp every day.

## **Adventure Camp Sessions:**

Adventure Camp begins the first Monday in June and extends to the last Friday in July. Camp hours are 7:30 am – 5:30 pm, Monday through Friday. All holidays will coincide with the City of Enterprise holiday schedule. **There will be no camp on July 5<sup>th</sup>**. See the description below for session dates. \*\*Enterprise Parks and Recreation will no longer offer weekly registration or payment plans. We will abide by the following schedule:

**Session 1:** June 7<sup>th</sup>—June 18<sup>th</sup>

**Session 2:** June 21<sup>st</sup>—July 2<sup>nd</sup>

**Session 3:** July 6<sup>th</sup>—July 16<sup>th</sup>

**Session 4:** July 19<sup>th</sup>—July 30<sup>th</sup>

Each session will consist of at least one guest speaker; 4 art crafts/experiments, and 2 sports demos.

## **Schedules:**

A schedule of all camp events, activities, and field trips will be available online. These schedules will explain the events and activities your child will participate in over the course of camp. This allows you to see where your child's upcoming field trips will be as well as what guest presenter your child will hear from each week.

## **Themes:**

Every week of camp will have a different theme. We encourage our campers and staff to have fun with these themes and feel free to wear clothes/accessories that correlate on spirit days. The campers will have themed activities and crafts every week. The themes are below:

Week 1: Color Explosion

Week 2: Lights, Camera, Action...

Week 3: Kingdom: Animalia

Week 4: Party in the USA

Week 5: STEM Week

Week 6: The Final Countdown

## **Field Trips:**

All field trips will be advertised two weeks in advance. You must sign up for each field trip at the time of registration for your child to attend. All field trip fees are due at the time of registration or at the due date of the session payment.

## **Movies:**

Each week, we'll be showing different movies that correspond with our themes. Movies will be rated "G" or "PG."

## **Emergency Information:**

Before your child can attend camp, we must have a Health Form and a Pick Up/Drop Off Form on file. Please list any and all health concerns to include seasonal allergies, disabilities, special needs, etc. Anything not listed on your child's health form cannot be accommodated by Enterprise Parks and Recreation.

## **Pick Up/Drop Off Policy:**

Only the person/persons listed on your child's pick up/drop off form will be allowed to check your child in or out. If someone is sent to pick up your child that is not designated on this form you will be contacted and asked to fill out a new form before your child can be released. We will not accept verbal verification via phone call, you must be present on-site. If you would like for your child to be sent home with a fellow camper (relative or not) you must submit a letter of notice at least 3 days prior to the Recreation Program Coordinator.

The program and our responsibilities are from 7:30 AM until 5:30 PM each day. We are not responsible for children left before 7:30 AM and a mandatory fine will be assessed after 5:30 PM using the following schedule:

### **LATE FEES**

5:31-5:40 = \$5.00

5:41-5:50 = \$10.00

5:51-6:00 = \$20.00

**\*\*Late fees MUST be paid before camper can return to camp the following morning. If a camper is dropped off with overdue late fees you will be contacted to have your child picked up. Any child not picked up by 6:00 pm will be turned over to Enterprise Police Department.**

**PLEASE ADHERE TO THE 7:30 AM – 5:30 PM POLICY**

## **Discipline Policy:**

*Campers are subject to all rules and policies set forth by Enterprise Parks and Recreation Adventure Camp during the camp day, while on or in camp property and facilities, and while being transported on buses for camp-sponsored activities such as field-trips. Rules and Policies generated by Enterprise Parks and Recreations for discipline directly correlate with school policies and handbooks, so many should feel familiar to our campers. Offenses such as fighting, profanity, running from staff or facility grounds, harassment, and bullying are all examples of inappropriate conduct and major offenses. Bullying can be defined as repetitive, aggressive behavior that's intended to cause hurt, harm, distress, or feelings of insecurity and inferiority. This can involve physical actions (hitting, pushing, biting, kicking, etc.), verbal/written actions (threats, teasing, name-calling, etc.), or social/emotional actions (spreading rumors, gossiping, belittling, isolating, antagonizing, etc.). Enterprise Parks and Recreation will not tolerate any type of bullying. You will be contacted and your child will be removed from the program immediately. Removal from any program under this circumstance will suspend the participant from any future programs with Enterprise Parks and Recreation.*

## **Daily Discipline Policy:**

- **First Offense: Verbal Warning**  
Counselor(s) will explain to your child what he/she has done wrong and will be asked to improve their behavior. If the misbehavior involves another camper, both campers are expected to apologize accordingly before returning to their group.
- **Second Offense: Positive Thinking**  
Your child will be asked to take a short rest to calm down and think about their actions. Counselors will encourage the camper to think of positive solutions and effective ways to improve their behavior before returning to their group.
- **Third Offense: Supervisor and Camper Meeting**  
The supervisor on shift will meet with the camper to discuss the camper's behavior. The camper will be asked to take a breather for 15 minutes to reflect on their actions.
- **Fourth Offense: Letter to Parents**  
Camp Supervisor will fill out a Discipline Report for the parent, addressing the reoccurrence of poor behavior throughout the day. All offenses will be documented and a parent will be notified at pick-up.

### **Dismissal Procedures:**

- If your child obtains one write up, the disciplinary report will be sent home by the counselor to notify the parent or guardian of the poor behavior and your child will forfeit 15 minutes of play time.
- If the camper continues to act out and is written up a second time they will forfeit 15 minutes of play time. In addition to the disciplinary report being sent home by the counselor, the camper will be asked to write an apology letter to their counselor and a letter to their parent explaining their poor behavior.
  - For the younger campers, they will be asked to verbally apologize to their counselor and verbally explain their poor behavior to their parents.
- If a camper is written up a third time, the parent/guardian will be asked to pick the child up from camp immediately.
- More than 3 write ups will result in dismissal from camp.

\*\*\*All offenses and write ups will be documented by EPRD staff for review at any time.